

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD

MEETING MINUTES

April 24, 2026

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Zoom and in the Mayo-Underwood Conference room 259 SW.

MEMBERS PRESENT

Kirsti Singer
Nicole Newsom
Jennifer Tucker
Jennifer Pollard
Jessika Vance-Morgan

DPL STAFF PRESENT

Jeff Bardroff, Administrative Supervisor
Jennifer Wolsing, Board Counsel
Kristen Lawson, Commissioner
Niki Sharp, Board Administrator
Chasity Wray, Board Administrative Specialist

MEMBERS ABSENT

Jared Dillow
Jennifer Pollard

GUEST

Shannon O'Connor

CALL TO ORDER

Kisti Singer called the meeting to order at 10:04am.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from March 27, 2026, board meeting. Jessika Vance Morgan made the motion to approve the meeting minutes; Jonathan Keefe seconded the motion and carried the motion.

The board reviewed the Regulation meeting minutes from March 30, 2026. Jessika Vance Morgan made the motion to approve the minutes; Jonathan Keefe seconded the motion and carried the motion.

FINANCIAL STATEMENT

The board reviewed the financial statements for March 2026 with no additional questions.

DPL REPORT

Commissioner Lawson stated that we have a new board specialist, Marie Varney, and stated that the ADC board will have another opening for another hire.

LEGAL COUNSEL

Went into closed session at 10:07am, Jessika Vance Morgan made the motion, and Jonathan Keefe seconded the motion.

Motion to open session Nicole Newsome and Jessika Vance Morgan at 10:29am.

OLD BUSINESS

AIBI convention in May 21-25- Kirsti Singer (possible will let board admin know by end of next week)

Regulator Conference on October 2, 2026: Kirsti Singer, Jonathan Keefe, Jessika Vance Morgan, and Nicole Newsom (Chair and vice Chair covered by BACB and rest will be covered by DPL)

NEW BUSINESS

Jennifer Wolsing discussed the regulations that were reviewed at the last regulations meeting.

020- Clarify that a temporary license is optional

030- financial hardship changes

040- changes the address of the board

050- clarifying the definition of training, requiring more detail of their supervision. Amending to incorporate documents.

060- last known email address and allowing email complaints.

Discussion of removing the VCS number requirement. Changing the wording on question number 24 and making it optional/if it is available.

Jessika Vance Morgan made the motion that the board approved the board regulations 020, 030, 040, 050, 060, 080 and approve those for submission and filing with the Legislative Research Commission. Nicole Newsome seconded the motion and the motion carried

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (910) active licenses: (857) active behavior analysts; (22) active assistant behavior analysts with (1) being Active-Active Not Eligible to Practice; (27) active licensed temporary behavior analysts with (7) being Active-Active Not Eligible to Practice, (4) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

None

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed 32 applications and made a recommendation to approve all 30 applications. The application Committee made a motion to approve the applications committee's recommendations; Jonathan Keefe seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

None

TRAVEL & PER DIEM

A motion was made by Jonathan Keefe to approve travel and per diem for all members attending the April 24, 2026, meeting. Nicole Newsome seconded the motion and the motion carried.

NN- 4/23

JP-4/23; 3/30

JVM-4/23

KS- 3/30

JK- 3/30

NEXT MEETING

The next scheduled board meeting will take place on Friday, August 25, 2023, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Jonathan Keefe made a motion to adjourn at 11:01 a.m., having no further items of discussion. Jessika Vance Morgan seconded the motion and the motion carried